Fidelity 401k

Interface Requirements Specification

# Alkami TechnologyContact Information

## Customer Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Susan McCartney | Click here to enter text. | susan.mccartney@alkamitech.com |

## Vendor Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Bill Feldman | Click here to enter text. | William.Feldman@fmr.com |

## Vendor SFTP Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| First Last | ###-###-#### | name@domain.com |

## Integration Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Lea King | Click here to enter text. | lking@tekpartners.com |

# Revision History

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Date** | **Version** | **Revision Description** | **Comments** | **Author** |
| **1** | 01/08/2021 | 1.01 | Initial Draft |  | Lea King |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |

# 

# File Information

|  |  |  |  |
| --- | --- | --- | --- |
| **File Type** | Changes File Only | **Output Type** | Fixed Fields and Fixed Length |
| **Interface Decommissioning** | Are there current / otherinterfaces that this interface is replacing?):  ☐ No  ☒ Yes : *Customer must open a Support Ticket to request that current interface is turned off* | **File Name** | **Prod File***: VENDOR\_Customer\_Type\_CCYYMMDD.HHMMSS where CCYYMMDD = date the file is created*  **Test File:** VENDOR\_Customer\_TEST\_CCYYMMDD.HHMMSS  **OE File:**  VENDOR\_Customer\_OE\_CCYYMMDD.HHMMSS |
| **Frequency** | Nightly maintenance window: 12p-5am EST  ☐ Run On-Demand  ☒ Scheduled to run: Weekly on Friday evenings | | |
| **Is automated Transmission required?** | ☐ No, file will be sent manually  ☒ Yes |  |  |
| **Export Selection Criteria Functionality** | **Select all that apply:** | **Qualifier Notes:** | |
| ☒ Company Selector | One 1 company in Ulti | |

# Business Rules - Customer Confirmation

401k

1. Vendor Name:  
   Fidelity
2. Type of 401K File

|  |  |  |
| --- | --- | --- |
| Type | Employees to Include | Notes |
| ☒ **Eligibility** | Other (Describe in Notes) | All employees |
| *This file typically will include All Employees Eligible for the plan whether they enroll or not* | | |

1. Will you have employees that have active Deductions in multiple component companies?

☒ No ☐ Yes

# Business Rules - Vendor Confirmation

401k

1. **Confirm how you would like to send termination of coverage on this file:**

**☒Terminations sent one time only - based on the actual (audit) date entered into UltiPro.**

# Notes to Developer

Changes only